

GAVILAN COLLEGE CURRICULUM MEETING

Monday, April 27, 2009

3:00 – 4:30 p.m., BU 119

MINUTES

In Attendance: D. Besson-Silvia, M. Bumgarner, S. Carr, E. Crook, S. Dodd, B Donovan, V. Krimsley, R. Lee, F. Lozano, E. Luna, J. Maringer, J. Olivas, J. Parker, L. Tenney, D. Van Tassel, D. Young, D. Stone, K. Atherton (ASB). Guest: K. Campbell, D. Clabaugh, J. Lawton-Haehl, M. McKenna.

I. Call to Order

The meeting was called to order at 3:03 pm by Susan Dodd.

II. Agenda Adjustments

Add Item V.c. – AP Credit Matrix

Remove Item IV.A.1.

III. Approval of Consent Agenda

Correction to Minutes BOT 191A, BOT 192A, and BOT 193A should be BOT 191A, BOT 191B and BOT 191C.

A. Minutes of March 23, 2009

Updating Textbooks:

- | | |
|-------------|---------------------------------|
| B. ACCT 103 | General Office Accounting |
| C. ACCT 105 | Payroll Accounting |
| D. ACCT 111 | Introduction to Income Tax |
| E. CSIS 5 | C++ Scientific Programming |
| F. CSIS 6 | Web Page Authoring I |
| G. CSIS 7 | Web Page Authoring II |
| H. CSIS 9 | Computer Education for Teachers |

Adding GE Learning Outcomes:

- I. PE 19 Badminton

Inactivate Courses:

- J. PE 47/PE 547
K. GUID 419, 452, 556, 560

MSC (D. Van Tassel/D. Young). Vote: unanimous, with corrections.

IV. Curriculum

A. New Business

1. ~~NEW COURSE PROPOSAL – FIRST READING~~

- a. ~~POLS/AJ – Modern International Terrorism~~ Removed from agenda

2. MODIFICATION OF EXISTING COURSE – FORM C

- a. ATH 38 Baseball

On list to be updated. Update content and reviewing student learning outcomes.

MSC (J. Maringer/M. Bumgarner). Vote: unanimous.

- b. AE 636 Adapted Physical Education

General update and minor changes to the description. Modify from weekly to content format, update SLOs. Does not qualify for GE.

MSC (E. Luna/M. Bumgarner). Vote: unanimous.

- c. GUID 564 Directed Study Lab in Pre-Algebra
Modify from weekly to content format, update textbook.
MSC (D. Van Tassel/D. Young). Vote: unanimous.
- d. PE 5 Individual and Dual Sports
General update to content and student learning outcomes. This is not a GE class. It is not an activity course.
MSC (E. Luna/J. Maringer). Vote: unanimous.
- e. PE 63 Water Polo
Change description. We want to keep this course on the books in hopes of possibly offering Water Polo as a sport sometime in the future. This course has not been offered in some time. It is GE.
MSC (M. Bumgarner/D. Besson-Silvia). Vote: unanimous.

3. DISTANCE EDUCATION – FORM D

- a. BOT 180 Medical Terminology
- b. BOT 181 Medical Billing
- c. BOT 182 Medical Office Procedures
MSC (E. Crook/R. Lee) as a group. Vote: unanimous.

4. MODIFYING EXISTING AA/AS DEGREE OR CERTIFICATE OF ACHIEVEMENT – FORM G

- a. AA Degree and Certificate of Achievement in Biological Science
Adding courses to the list of electives. Total unit value remains the same; the additional courses give students more options. The Certificate is pending approval, but the degree is in the catalog.
MSC (J. Maringer/D. Young). Vote: unanimous.
- b. Certificate of Achievement in Early Intervention Assistant
Adding new certificate to existing program. Statewide initiative/grant-funded program. Courses are infused with the competencies that all Early Interventionists need. This packages everything into one certificate and puts Gavilan in the forefront of being able to offer this for teachers.
MSC (D. Young/ J. Maringer). Vote: unanimous.
- c. AA and Certificate of Achievement Medical Office Option
Add more choices of math classes to replace BOT 160 (rarely taught) which is being deleted from both the degree and the certificate. Clarification on number of units for the (non-essential) Math 402 which is not a degree-applicable course.
MSC (D. Young/D. Van Tassel). Vote: unanimous.
- d. AA in Physical Education & Athletics Department
Changing the Program Description for the new catalog.
MSC (J. Maringer/D. Van Tassel). Vote: unanimous.
- e. AA in Theatre & Television – Acting Degree
- f. AA in Theatre & Television – Technical Degree
- g. AA in Theatre & Television – Television Degree
Change title of program from "Theatre Arts" to "Theatre & Television", clarify course requirements and require the stage design class. Added a “choose from” option to give students more choice of classes to take.

MSC (J. Maringer/E. Luna) to vote e, f & g together. Vote: unanimous.

5. CERTIFICATE OF PROFICIENCY – FORM J

- a. Certificate of Proficiency in Theatre & Television – Television Degree
Remove verbiage “Television Degree” (this is a certificate). Clean-up language and clarify the pathway as it is confusing.

MSC (J. Maringer/D. Young). Vote: unanimous.

- b. Certificate of Proficiency in ESL Intermediate Level
c. Certificate of Proficiency in ESL Advanced Level
Kathy Campbell stated that the ESL Certificate of Achievement at the Intermediate and Advanced level was already approved. However these classes are Basic Skills and need to be less than 18 units and changed to Certificate of Proficiency. Certificate Units reduced: Intermediate to 12 units, Advanced to 14 units.

MSC (M. Bumgarner/D. Young). Vote: unanimous.

V. Discussion/Information

A. Inactivated Course List

Last semester we did a mass clean-up/inactivation of courses. Please review your course lists one more time and email Susan Dodd or Bonnie Donovan with any additional courses to be inactivated; we will do another mass form this semester.

B. Timeline for new courses in Spring 2010 schedule

If you will be adding new courses next year, your last chance to get your first reading in will be on Monday May 11th. Deadline for submitting your paperwork is Wednesday April 29th.

C. AP Matrix

Leslie distributed a handout of the matrix; it has already been approved by the State Academic Senate. It standardizes AP community college credit. Some campuses may not accept a score of 3 but want a 4 or 5 AP score instead.

D. Program and Course Approval Handbook

Copies of the Program and Course Approval Handbook (Third Edition March 2009) were distributed and if anyone needs a copy they can be obtained from Angie Oropeza.

VI. Adjournment at 3:58 pm by consensus.

Distribution:

S. Au-Yeung, K. Bedell, D. Besson-Silva, M. Bumgarner, S. Carr, E. Crook, S. Dodd, B. Donovan, R. Hannon, R. Hernandez, V. Krimsley, B. Lawn, R. Lee, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, J. Olivas, J. Parker, J. Pruitt, A. Rosette, C. Salvin, J. Stewart (ASB Representative K. Atherton), L. Tenney, D. Van Tassel, E. Venable, D. Young, G. Cardinalli, K. Day, M. Cortes, T. Newman, O. Magana, A. Oropeza, C. Starr, D. Stone